

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE SAVANNA CITY COUNCIL IN
THE CITY OF SAVANNA, CARROLL COUNTY, ILLINOIS, ON TUESDAY, SEPTEMBER 14,
2021, AT 7:00 P.M., VIA THE WEB APPLICATION ZOOM**

CALL TO ORDER:

Mayor Chris Lain called the meeting to order on the said date at 7:01 P.M. Notice of the meeting was delivered to all Council members and posted at 333 Chicago Avenue, Savanna, Illinois, in accordance with the State of Illinois Open Meetings Act.

PLEDGE OF ALLEGIANCE:

Mayor Chris Lain led the Council in the pledge of allegiance.

ROLL CALL / ESTABLISH QUORUM:

Mayor Chris Lain declared the establishment of a quorum with members in attendance Mayor Chris Lain, Pat Sanchez, Jocelyn Boyd, Nick Law, Jim Friedenbach, Deb Long, Peter King, Jeff Griswold, and Tevan Hartman was absent. Non-members in attendance Police Chief Jeff Doran, Public Works Superintendent John Lindeman, Comptroller/Treasurer Brittany Hatteberg, City Attorney Phil Jensen, and Fire Chief Scott Wolfe. News Media: Michael Miller, Mike Nester, Paul Hartman, Marne LaShelle, Jared Fluhr with MSA, and City Clerk Betsy Kinder.

APPROVAL OF AGENDA:

After review, **Pat Sanchez motioned to approve the agenda, seconded by Jocelyn Boyd.** All voting in favor, none opposed. Motion passed.

APPROVAL OF MINUTES:

Consideration of the Minutes of the August 24, 2021 Regular Meeting: After a brief review, **Peter King motioned to approve the Regular Meeting Minutes from August 24, 2021, seconded by Jocelyn Boyd.** All voting in favor, none opposed. Motion passed.

COMMITTEE REPORTS:

Hotel/Motel Committee, 09-01-21: After a brief update by Chairman Jocelyn Boyd, **Pat Sanchez motioned to approve the report, seconded by Deb Long.** All voting in favor, none opposed. Motion passed.

Finance Committee, 09-14-21: Chairman Pat Sanchez gave the Finance Committee report.

Request for Funds, Transfer to Bike Trail Maintenance Fund: Pat Sanchez stated this was to transfer \$5,000.00 from Civic Fund 54 to the Bike Trail Fund for future maintenance. After a brief discussion, **Pat Sanchez motioned to approve the Request for Funds, Transfer to Bike Trail Maintenance Fund in the amount of \$5,000.00 from Civic Fund 54 to the Bike Trail Maintenance Fund, seconded by Jocelyn Boyd.** All voting in favor, none opposed. Motion passed.

Request for Funds, ½ Ton Truck-Command Vehicle, Fire Department: Fire Chief Scott Wolfe stated this will be going out for bid. After a brief discussion the budgeted total is for \$34,200.00, **Pat Sanchez motioned to approve the Request for Funds, ½ Ton Truck-Command Vehicle, Fire Department to be paid from Civic Fund 52 in the amount of \$20,285.00 and Fire Protection Fund 23 in the amount of \$13,915.00, seconded by Jim Friedenbach.** All voting in favor, none opposed. Motion passed.

Request for Funds, Light Bar (Command Vehicle), Fire Department: After a brief discussion, **Pat Sanchez motioned to approve \$2,000.00 from Civic Fund 52 for the Light Bar (Command Vehicle), seconded by Peter King.** All voting in favor, none opposed. Motion passed.

Request for Non-Budgeted Funds, Funds from Sale of Argo and Doolittle Trailer to be paid to the Savanna Firemen's Association: Fire Chief Scott Wolfe stated these items were purchased by the Savanna Firemen's Association and then becomes City property. He is requesting the funds be given to the Savanna Firemen's Association from the sales for the association to purchase more equipment. After a brief discussion, **Pat Sanchez motioned that the funds equaling \$12,750.00 be paid to the Savanna Firemen's Association, seconded by Jocelyn Boyd.** All voting in favor, none opposed. Motion passed.

Request for Non-budgeted Funds, Roadway Project, Additions: Pat Sanchez stated this was to discuss the addition of Third Street to the Roadway Project and request for unbudgeted funds to complete. He asked John Lindeman to explain. John Lindeman indicated this was to add \$187,528.00 to do the wedge mill and overlay on Third Street. It also includes the \$63,520.00 for the storm water project on Pike Road. Mr. Lindeman indicated that these items were added to the project after the budget had been approved. He indicated that the budget included a total of \$596,802.00 for the proposed 2021 Street Project and Engineering, with the low bid coming in from The Helm Group totaling \$629,548.70(includes Third Street, the Pike Road storm Sewer). Mr. Lindeman indicated that there has been discussion to do a full width mill of Third Street, with a leveling coarse and overlay for an additional \$50,000.00. Jeff Griswold interjected and asked about adding Jefferson Street and what it would cost. Mr. Lindeman said that he should know since he contacted the consulting engineer to get the information. Mrs. Griswold indicated that he did his own calculations and he estimated it to be about \$17,000.00. Mr. Lindeman stated that he would not recommend adding additional streets because historically there is always change orders to could increase the cost of the project. Mr. Griswold stated that then they shouldn't add the additional work for Third Street. Mr. Lindeman said that he would recommend adding the additional work to Third Street to get the best

travel surface for Third Street possible rather than add one side street. Mr. Lindeman indicated that based on the bid and the additional \$50,000.00 for Third Street and the amended engineering cost to be acted on later on the agenda, there is a budget deficit of \$168,396.70. Therefore, they would need to determine where these additional funds would come from. He indicated that approximately \$118,764.00 of the Third Street cost could come out of the TIF Fund (Special Tax Allocation Fund 66), while the remaining \$49,632.70 would come out of the Civic Fund. The Mayor indicated that the Civic Fund would be able to be reimbursed for the storm sewer when funds are received from the American Rescue Plan Act. After a brief discussion, **Pat Sanchez motioned to approve the Request for Non-budgeted Funds, Roadway Project, Additions, seconded by Peter King.** Roll Call Vote Aye: Jeff Griswold, Jim Friedenbach, Deb Long, Nick Law, Pat Sanchez, Jocelyn Boyd, and Peter King. Nay: None. Motion passed.

Request for Non-budgeted Funds, Roadway Project, MSA Engineering: Public Works Superintendent John Lindeman stated this was to make changes to where the engineering was being budgeted from in this year's budget. He indicated initially that the City had \$64,400.00 budgeted out of the MFT Fund -16 and \$159,870.00 budgeted for construction. He indicated that they had \$200,000.00 budgeted for construction of the street project out of Civic Fund – 54. He indicated that MSA had suggested paying for the construction engineering out of the Civic Fund instead of MFT to alleviate the extra paperwork and cost that it would cause. There, the amended budget would have \$24,700.00 coming out of MFT for design engineering and \$199,570.00 for construction. He stated then the Civic Fund would be amended to have \$60,950.00 for construction engineering and \$139,050.00 for construction. He indicated that this does not increase what was budgeted in these funds, but just shifts where the money is being spent in each fund. Public Works Superintendent John Lindeman provided a printout outlining the funding and breakdown of costs for the project. After a brief discussion, **Pat Sanchez motioned to approve the Request for Non-budgeted Funds, Roadway Project, MSA Engineering, seconded by Peter King.** Roll Call Vote Aye: Jeff Griswold, Jim Friedenbach, Deb Long, Nick Law, Pat Sanchez, Jocelyn Boyd, and Peter King. Nay: None. Motion passed.

Discussion and Approval of Helm Civil Pay Application #1 in the amount of \$27,405.00: After a brief discussion, **Pat Sanchez motioned to approve the Helm Civil Pay Application #1 in the amount of \$27,405.00, seconded by Jocelyn Boyd.** All voting in favor, none opposed. Motion passed.

Discussion and Approval of Amendment #1, 2021 Roadway Overlays: Public Works Superintendent John Lindeman stated this was to extend storm sewer from Wacker Road up to Pike Street. This would be an agreement between the City and MSA for \$15,600.00 with money coming from the Civic Fund. This cost may be eligible to be reimbursed with money from the American Rescue Plan Act funds when it is received. After a brief discussion, **Pat Sanchez motioned to Approve Amendment #1 in the amount of \$15,600.00, seconded by Jim Friedenbach.** All voting in favor, none opposed. Motion passed.

Discussion and Approval of Amendment #2, 2021 Roadway Overlays: Public Works Superintendent John Lindeman stated this was to add Third Street Mill & Overlay to the project. This would be an agreement between the City and MSA for \$5,650.00 with money coming from the Civic Fund. After a brief discussion, **Pat Sanchez motioned to Approve Amendment #2 in the amount of \$5,650.00, seconded by Jim Friedenbach.** All in favor, none opposed. Motion passed.

After a brief discussion, Jocelyn Boyd motioned to approve the Finance Committee report as given, seconded by Peter King. All voting in favor, none opposed. Motion passed.

WARRANT #5:

Bills for Month of August 2021 Totaling \$214,681.76:

After a brief discussion, **Pat Sanchez motioned to approve Warrant #5 Totaling \$214,681.76, seconded by Nick Law.** Roll Call Vote Aye: Jeff Griswold, Jim Friedenbach, Deb Long, Nick Law, Pat Sanchez, Jocelyn Boyd, and Peter King. Nay: None. Motion passed.

COMMUNICATIONS:

Main Street Savanna Flower Containers: A letter was sent by the Service Club about the planters on Main Street. Mayor Chris Lain will contact the florist in town about bids for the different seasons and report back to Full Council.

MONTHLY REPORTS:

Jeff Griswold asked where the Public Works report was, Public Works Superintendent John Lindeman stated he was unable to complete it but it will be provided at the next meeting. After a brief discussion, **Pat Sanchez motioned to approve the Financial, Police, and Fire Monthly Reports for August 2021, seconded by Jocelyn Boyd.** All voting in favor, none opposed. Motion passed.

UNFINISHED BUSINESS:

Project Update, MSA: Jared Fluhr with MSA gave an update on how the project is going and was open to answering any questions. He gave an update regarding the tentative schedule, along with an outline that was provided to council.

Request of Easement, BNSF: Tabled at this time.

Ordinance, Amending Title 3, Chapter 8, Section 4, Hotel/Motel Tax: An updated ordinance was provided following recommended changes from the previous council meeting. This ordinance outlines a late charge to be applied if tax is not properly recorded and submitted to the city. After a brief discussion,

Pat Sanchez motioned to approve Ordinance #2295, Amending Title 3, Chapter 8, Section 4, Hotel/Motel Tax, seconded by **Jim Friedenbach**. Roll Call Vote Aye: Jeff Griswold, Jim Friedenbach, Pat Sanchez, Peter King, Deb Long, Nick Law, and Jocelyn Boyd. Nay: None. Motion passed.

Planning and Zoning Board August 19, 2021:

Findings of Fact, Variation V-01-21 by Brandi and Matt Kerkove.

Ordinance Approving V-01-21 to Allow a Side Yard Setback Abutting a Street of Zero (0) Feet Instead of Required 25 Feet: After a brief discussion, **Pat Sanchez** motioned to approve Ordinance #2296, Approving V-01-21 to Allow a Side Yard Setback Abutting a Street of Zero (0) Feet Instead of Required 25 Feet, seconded by **Peter King**. Roll Call Vote Aye: Jeff Griswold, Jim Friedenbach, Deb Long, Nick Law, Pat Sanchez, Jocelyn Boyd and Peter King. Nay: None. Motion passed.

Findings of Fact, Variation V-02-21 by Thomas Miner:

Ordinance Approving Variation V-02-21 to Allow an Accessory Structure to be Built Without First Establishing a Primary Structure: After a brief discussion, **Pat Sanchez** motioned to approve Ordinance # 2297, Approving Variation V-02-21 to Allow an Accessory Structure to be Built Without First Establishing a Primary Structure, seconded by **Jocelyn Boyd**. Roll Call Vote Aye: Jeff Griswold, Jim Friedenbach, Deb Long, Nick Law, Pat Sanchez, Jocelyn Boyd, and Peter King. Nay: None. Motion passed.

Findings of Fact, Variation V-03-21 by Thomas Miner:

Ordinance Approving Variation V-03-21 to Allow a Side Yard Setback Abutting a Street of 20 feet Instead of the Required 25 Feet: After a brief discussion, **Pat Sanchez** motioned to approve Ordinance #2298, Approving Variation V-03-21 to Allow a Side Yard Setback Abutting a Street of 20 feet Instead of the Required 25 Feet, seconded by **Jocelyn Boyd**. Roll Call Vote Aye: Jeff Griswold, Jim Friedenbach, Deb Long, Nick Law, Pat Sanchez, Jocelyn Boyd, and Peter King. Nay: None. Motion passed.

NEW BUSINESS:

Resolution, Halloween Festivities: The Halloween Parade will be at 4:00 P.M. on October 31, 2021, with Trick or Treat from 5:00 P.M. to 7:00 P.M. After a brief discussion, **Pat Sanchez** motioned to approve **Resolution # 1221, Halloween Festivities**, seconded by **Peter King**. All in favor, none opposed. Motion passed.

Resolution, Temporary Road Closure, Halloween Parade:

After a brief discussion, **Peter King** motioned to approve **Resolution #1222, Temporary Road Closure, Halloween Parade**, seconded by **Pat Sanchez**. All voting in favor, none opposed, Motion passed.

CITIZENS, COMMITTEE MEMBERS:

Jim Friedenbach thanked Public Works for all the help in keeping the weeds down on the hill.

Fire Chief Scott Wolfe thanked Public Works for all their assistance.

ADJOURNMENT:

With nothing further, **Mayor Chris Lain** made a motion to adjourn at 8:36 P.M.

Minutes composed by **Betsy Kinder**, City Clerk.