

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE  
SAVANNA CITY COUNCIL IN THE CITY OF SAVANNA, CARROLL COUNTY, ILLINOIS,  
ON TUESDAY, MAY 11, 2021, AT 7:00 P.M., VIA THE WEB APPLICATION ZOOM**

**CALL TO ORDER:**

Mayor Chris Lain called the meeting to order on the said date at 7:03 P.M. Notice of the meeting was delivered to all Council members and posted at 333 Chicago Avenue, Savanna, Illinois, in accordance with the State of Illinois Open Meetings Act.

**PLEDGE OF ALLEGIANCE:**

Mayor Chris Lain led the Council in the pledge of allegiance.

**ROLL CALL / ESTABLISH QUORUM:**

Mayor Chris Lain declared a quorum with members in attendance: Mayor Chris Lain, Pat Sanchez, Jocelyn Boyd, Jim Friedenbach, Tevan Hartman, Jeff Griswold, Nick Law, Stephanie East, and Deb Long. Non-members in attendance Police Chief Jeff Doran, Public Works Superintendent John Lindeman, Fire Chief Scott Wolfe, Comptroller/Treasurer Brittany Hatteberg, City Attorney Phil Jensen, News Media: Mike Nester, Michael Miller, Colton Ostrum, Rhonda Weiss, Jeanne Byers Spraeetz, and City Clerk Betsy Kinder.

**APPROVAL OF AGENDA:**

Jeff Griswold asked to add an executive session to the Agenda, but City Attorney Phil Jensen stated it was not proper notice 48 hours in advance. After review, **Pat Sanchez motioned to approve the Agenda as written, seconded by Deb Long.** All voting in favor, none opposed. Motion passed.

**APPROVAL OF MINUTES:**

**Consideration of the Minutes of the April 27, 2021 Regular Meeting:** After a brief review, **Pat Sanchez motioned to approve the Regular Meeting Minutes from April 27, 2021, seconded by Tevan Hartman.** All voting in favor, none opposed. Motion passed.

**COMMITTEE REPORTS:**

**Finance Committee-as a Committee of the Whole:**

**Consideration of Minutes of the April 7, 2021, and April 13, 2021, Committee Meetings:** After a brief review, **Pat Sanchez motioned to approve the April 7, 2021, and April 13, 2021 Minutes, seconded by Nick Law.** All voting in favor, none opposed. Motion passed.

**Accounts Receivable, April 2021:** After a brief review, **Pat Sanchez motioned to approve the Accounts Receivable, April 2021 report, seconded by Tevan Hartman.** All voting in favor, none opposed. Motion passed.

**12/24/36/48/60 Month Report, April 2021:** After a brief review, **Pat Sanchez motioned to approve the 12/24/36/48/60 Month Report, April 2021, seconded by Jocelyn Boyd.** All voting in favor, none opposed. Motion passed.

**2020/2021 Budget Review:** After a brief review, **Pat Sanchez motioned to approve the 2020/2021 Budget Review, seconded by Jocelyn Boyd.** All voting in favor, none opposed. Motion passed.

**Request for Funds, Desk (4):** Comptroller/Treasurer Brittany Hatteberg explained these are four desks to replace desks in the Administration office, Mayor's office, and Public Works Superintendent—which also includes a conference table. These budgeted funds will come from Civic Fund 54. After a brief discussion, **Pat Sanchez motioned to approve the Request for Funds, Desks (4) not to exceed \$7,700.00 budgeted from Civic Fund 54, seconded Jocelyn Boyd.** Roll Call Vote Aye: Stephanie East, Jocelyn Boyd, Jeff Griswold, Pat Sanchez, Nick Law, Deb Long, and Tevan Hartman. Nay: none. Motion passed.

**Request for Funds, Police Radios:** Police Chief Jeff Doran explained this request would upgrade current radios to coordinate with County Law Enforcement. They are upgrading the State and County systems, and this will ensure continuous communication. Chief Doran will use budgeted funds from Police Protection Fund 24 and Police Department Fund 51. After a brief discussion, **Pat Sanchez motioned to approve the Request for Funds for Police Radios not to exceed \$70,000.00, with \$52,500 budgeted from Civic Fund 51 and \$17,500 budgeted from Police Protection Fund 24, seconded Jeff Griswold.** Roll Call Vote Aye: Stephanie East, Jocelyn Boyd, Jeff Griswold, Pat Sanchez, Nick Law, Deb Long, and Tevan Hartman. Nay: none. Motion passed.

**Request for Funds, Sign Project – 3 Entrance Signs:** Mayor Chris Lain explained these signs would replace the signs at three entrances to town. These funds will be paid by the Hotel/Motel Tax Fund 57. After a brief discussion, **Pat Sanchez motioned to approve the Request for Funds for Sign Project – 3 Entrance Signs not to exceed \$7,000 from Hotel/Motel Tax Fund 57, seconded Debbie Long.** Roll Call Vote Aye: Jocelyn Boyd, Jeff Griswold, Pat Sanchez, Nick Law, Deb Long, Tevan Hartman, and Stephanie East. Nay: none. Motion passed.

**Request for Funds, Superintendent’s Vehicle:** Public Works Superintendent John Lindeman explained the budgeted request of \$30,000 would come from Sewer System Improvement Fund 30, Water System Improvement Fund 35, and Street Depreciation Fund 55, with \$10,000 from each fund. After a brief discussion, **Pat Sanchez motioned to approve the Request for Funds for Superintendent’s Vehicle not to exceed \$30,000.00 budgeted from Sewer System Improvement Fund 30, Water System Improvement Fund 35, and Street Depreciation Fund 55, with \$10,000 from each fund, seconded Jocelyn Boyd.** Roll Call Vote Aye: Jocelyn Boyd, Pat Sanchez, Nick Law, Deb Long, Tevan Hartman, and Stephanie East. Nay: Jeff Griswold. Motion passed.

**Request for Funds, 1-Ton Dump Trucks (2), Plow & Salt Spreader:** Public Works Superintendent John Lindeman explained the funds are budgeted from \$25,000 from Sewer System Improvement Fund 30, \$25,000 from Water System Improvement Fund 35, and \$50,000 from Public Ways and Property Improvement Fund 50 and he is hoping to start a leasing program to replace trucks. After a brief discussion, **Pat Sanchez motioned to approve the Request for Funds for (2) 1-Ton Dump Trucks, Plow & Salt Spreader not to exceed \$100,000.00 with \$25,000 each coming from Sewer System Improvement Fund 30 and Water System Improvement Fund 35, and \$50,000 from Public Ways and Property Improvement Fund 50, seconded Tevan Hartman.** Roll Call Vote Aye: Deb Long, Tevan Hartman, Stephanie East, Jocelyn Boyd, Jeff Griswold, Pat Sanchez, and Nick Law. Nay: none. Motion passed.

**Request for Funds, Combination Sewer/Vac Truck:** Public Works Superintendent John Lindeman explained the funds are budgeted from Sewer System Improvement Fund 30 for \$40,000, Water System Improvement Fund 35 for \$40,000, and Street Depreciation Fund 55 for \$20,000. After a brief discussion, **Pat Sanchez motioned to approve the Request for Funds for Combination Sewer/Vac Truck not to exceed \$100,000.00 with \$40,000 each coming from Sewer System Improvement Fund 30 and Water System Improvement Fund 35, and \$20,000 from Street Depreciation Fund 55, seconded by Deb Long.** Roll Call Vote Aye: Deb Long, Tevan Hartman, Stephanie East, Jocelyn Boyd, Jeff Griswold, Pat Sanchez, and Nick Law. Nay: none. Motion passed.

**Request for Funds, Sewer Push Camera:** Public Works Superintendent John Lindeman explained the funds would come from Sewer System Improvement Fund 30. After a brief discussion, **Pat Sanchez motioned to approve the Request for Funds for Sewer Push Camera not to exceed \$4,000.00 from Sewer System Improvement Fund 30, seconded Nick Law.** Roll Call Vote Aye: Deb Long, Tevan Hartman Stephanie East, Jocelyn Boyd, Jeff Griswold, Pat Sanchez, and Nick Law. Nay: none. Motion passed.

**Request for Funds, Furnace & AC for Maintenance Garage:** Public Works Superintendent John Lindeman explained the funds are budgeted with \$1,200 from Sewer Fund 31, \$1,200 from Water Fund 33, and \$3,600 from Civic Fund 53. After a brief discussion, **Pat Sanchez motioned to approve the Request**

**for Funds Furnace and AC for Maintenance Garage not to exceed \$6,000.00 with \$1,200 each coming from Sewer Fund and Water Fund and \$3,600 from Civic Fund 53, seconded by Nick Law.** Roll Call Vote Aye: Stephanie East, Jocelyn Boyd, Jeff Griswold, Pat Sanchez, Nick Law, Deb Long, and Tevan Hartman. Nay: none. Motion passed.

**Request for Funds, Work Site Light Tower:** Public Works Superintendent John Lindeman explained the funds are budgeted from would come from Water System Improvement Fund 35. After a brief discussion, **Pat Sanchez motioned to approve the Request for Funds for Work Site Light Tower not to exceed \$2,000.00 from Water System Improvement Fund 35, seconded Jocelyn Boyd.** Roll Call Vote Aye: Stephanie East, Jocelyn Boyd, Jeff Griswold, Pat Sanchez, Nick Law, Deb Long, and Tevan Hartman. Nay: none. Motion passed.

**Request for Funds, Leak Detection Equipment:** Public Works Superintendent John Lindeman explained the funds would come from Water System Improvement Fund 35. After a brief discussion, **Pat Sanchez motioned to approve the Request for Funds for Leak Detection Equipment not to exceed \$10,000.00 from Water System Improvement Fund 35, seconded Jocelyn Boyd.** Roll Call Vote Aye: Jocelyn Boyd, Jeff Griswold, Pat Sanchez, Nick Law, Deb Long, Tevan Hartman, and Stephanie East. Nay: none. Motion passed.

**Request for Funds, Phosphate Pump:** Public Works Superintendent John Lindeman explained the funds would come from Water System Improvement Fund 35. After a brief discussion, **Pat Sanchez motioned to approve the Request for Funds for Phosphate Pump not to exceed \$2,000.00, seconded Debbie Long.** Roll Call Vote Aye: Jocelyn Boyd, Jeff Griswold, Pat Sanchez, Nick Law, Deb Long, Tevan Hartman, and Stephanie East. Nay: none. Motion passed.

**Request for Funds, Trash Pump:** Public Works Superintendent John Lindeman explained the funds would come from Water System Improvement Fund 35. After a brief discussion, **Pat Sanchez motioned to approve the Request for Funds for Trash Pump not to exceed \$3,000.00 from Water System Improvement Fund 35, seconded Debbie Long.** Roll Call Vote Aye: Pat Sanchez, Nick Law, Stephanie East, Jocelyn Boyd, Jeff Griswold, Deb Long, and Tevan Hartman. Nay: none. Motion passed.

**Request for Funds, Fluoride Pump:** Public Works Superintendent John Lindeman explained the funds would come from Water System Improvement Fund 35. After a brief discussion, **Pat Sanchez motioned to approve the Request for Funds for Fluoride Pump not to exceed \$2,000.00 from Water System Improvement Fund 35, seconded Tevan Hartman.** Roll Call Vote Aye: Pat Sanchez, Nick Law, Stephanie East, Jocelyn Boyd, Jeff Griswold, Deb Long, and Tevan Hartman. Nay: none. Motion passed.

**Request for Funds, Catch Basin Repairs:** Public Works Superintendent John Lindeman explained the funds would come from Public Ways and Property Improvement Fund 50. After a brief discussion, **Pat Sanchez motioned to approve the Request for Funds for Catch Basin Repairs not to exceed \$15,000.00, seconded Jeff Griswold from Public Ways and Property Improvement Fund 50.** Roll Call Vote Aye: Deb Long, Tevan Hartman, Stephanie East, Jocelyn Boyd, Jeff Griswold, Pat Sanchez, and Nick Law. Nay: none. Motion passed.

**WARRANT #1: Bills for the Month of April Totaling \$281,021.40:** After review, **Pat Sanchez motioned to approve Warrant #1, Totaling \$281,021.40, seconded by Jocelyn Boyd.** Roll Call Vote Aye: Deb Long, Tevan Hartman, Stephanie East, Jocelyn Boyd, Jeff Griswold, Pat Sanchez, and Nick Law. Nay: none. Motion passed.

**COMMUNICATIONS: Northwest Illinois Economic Development, Emily Legel:** The City has received a letter from Emily Legel regarding a workforce housing study. Mayor Chris Lain explained they are asking for a \$1,000.00 donation to cover costs. **Pat Sanchez motioned to approve the unbudgeted item, not to exceed \$1,000.00 from Civic Fund 54, seconded by Nick Law.** Roll Call Vote Aye: Stephanie East, Jocelyn Boyd, Jeff Griswold, Pat Sanchez, Nick Law, Deb Long, and Tevan Hartman. Nay: none. Motion passed.

## **APPOINTMENTS:**

**Appointment/Swearing In Ward I Alderman, 2-year Unexpired Term, Jim Friedenbach:** City Clerk Betsy Kinder swore in Ward I Alderman Jim Friedenbach.

**Election of Mayor Pro-Tem:** After a brief discussion, **Jocelyn Boyd** motioned to nominate **Pat Sanchez** and continue with **Pat Sanchez** as **Mayor Pro-Tem**, seconded by **Deb Long**. All voting in favor, none opposed. Motion passed.

**City Attorney, Phillip F. Jensen:** After a brief discussion, **Pat Sanchez** motioned to continue with **Phillip F. Jensen** as **City Attorney** and **Liquor Commissioner**, seconded by **Jocelyn Boyd**. All voting in favor, none opposed. Motion passed.

**Comptroller/Treasurer, 4 Year Term - Brittany Hatteberg:**

**Superintendent of Public Works, 4 Year Term - John Lindeman:**

**Police Chief, 4 Year Term – Charles Jeff Doran:**

**Fire Chief, Donald Scott Wolfe:** After further discussion, **Pat Sanchez** motioned to nominate the four positions, seconded by **Jocelyn Boyd**. All voting in favor, one opposed. Motion passed.

**City of Savannah, Committees:**

\***Finance Committee – Chair: Pat Sanchez, Jocelyn Boyd, Jim Friedenbach**

\***Building & Public Property/Health & Safety Committee – Chair: Nicholas Law, Debbie Long, Stephanie East**

\***Water/Sewer/Refuse/Street and Alley Committee – Chair: Pat Sanchez, Tevan Hartman, Nicholas Law**

\***Personnel Committee – Chair: Jeff Griswold, Jocelyn Boyd, Stephanie East**

\***Ordinance/Public Relations Committee – Chair: Debbie Long, Stephanie East, Jeff Griswold**

\***Hotel/Motel Committee – Chair: Jocelyn Boyd, Tevan Hartman**

\***Contracts & Lease/Collective Bargaining Committee – Chair: Jeff Griswold, Nicholas Law, Tevan Hartman**

\***Tax Increment Financing Committee – Chair: Pat Sanchez, Debbie Long, Jim Friedenbach**

\***ITEP-Streetscape Committee – Pat Sanchez, Jocelyn Boyd, Jim Friedenbach**

**Pat Sanchez** motioned to approve the Committees as listed, seconded by **Deb Long**. All voting in favor, none opposed. Motion passed.

**BIDS: Mowing Bid, Award:** Public Works Superintendent John Lindeman opened bids for the mowing of City Properties. Two bids were placed: Shepherd's Landscaping at \$950.00 weekly for all properties and from Chad Parker/Tina Heidenreich at \$705.00 weekly. Public Works Superintendent John Lindeman recommends Charlie Shepherd, knowing his insurance and equipment and ability to complete the season. Public Works Superintendent John Lindeman stated it is dependent on the number of times he is required to mow each site; some wouldn't be mowed weekly. After further discussion, **Pat Sanchez** motioned to approve the bid from **Shepherd's Landscaping at the bid rate of \$950.00 weekly**, seconded by **Tevan Hartman**. Roll Call Vote Aye: Pat Sanchez, Nick Law, Deb Long, Tevan Hartman, Jim Friedenbach, Stephanie East, Jocelyn Boyd, and Jeff Griswold. Nay: none. Motion passed.

**Monthly Reports: Financial, Fire, Police, and Public Works for April 2021:** After a brief review, **Pat Sanchez** motioned to approve the Monthly reports for **Financial, Police, Fire, and Public Works for April 2021**, seconded by **Jocelyn Boyd**. All voting in favor, none opposed. Motion passed.

**UNFINISHED BUSINESS: Project Update, MSA:** No update currently.

## **NEW BUSINESS:**

**Discussion and Possible Action on Encroachment Easement:** City Attorney Phil Jensen recommends granting an easement to the old True Value garage owner as long as the building remains standing and

granting them the ability to access the property for the maintenance of the building. After further discussion, **Jim Friedenbach motioned to table any decision until the next meeting for further information, seconded by Jocelyn Boyd.** All voting in favor, none opposed. Motion passed.

**Hiring of Public Works Employee:** Public Works Superintendent John Lindeman and Mayor Chris Lain recommends hiring Ethan Ritchie at a rate of \$17.50 per hour with a start date to be determined following an official offer. This was after all interviews conducted with three applicants to replace Zach Hartman, who left for another opportunity. After further discussion, **Pat Sanchez motioned to approve the hiring of Ethan Ritchie at the rate of \$17.50 per hour with a start date to be determined following an official offer, seconded by Jim Friedenbach.** Roll Call Vote Aye: Jim Friedenbach, Stephanie East, Jocelyn Boyd, Jeff Griswold, Pat Sanchez, Nick Law, Deb Long, and Tevan Hartman.

### **CITIZENS, COMMITTEE MEMBERS:**

Pat Sanchez asked if the City of Savanna has a limit on the number of liquor licenses available. Mayor Chris Lain responded that there isn't at this time, and it isn't recommended. Pat Sanchez also asked about the music and seating from businesses setting up on the sidewalk and restricting public access. Mayor Chris Lain will be approaching the necessary people to stop the encroachment.

Jeff Griswold thanked Police Chief Jeff Doran for approaching the citizen on Mulberry Street about clearing up the clutter. Chief Doran responded they have started cleaning up and will be monitoring, so it continues.

Public Works Superintendent John Lindeman advised the Council that he has received the new handrail for the dock at Marquette Park, and it will be installed before Memorial Day. New flags will be installed on Viaduct Road soon.

Fire Chief Scott Wolfe informed the Council about a meeting in Dubuque, attended by himself, Chief Jeff Doran, and Ethan Ritchie, with the Iowa DNR regarding emergency services on the Mississippi River.

Mayor Chris Lain informed the Council about the Chicago Tribune Travel Section article recently published about Savanna by the reporter who came to town last fall. There was an additional one about economic development in the business section and another in Chicago Magazine.

Pat Sanchez thanked Rhonda Weiss for assisting Betsy Kinder tonight while she gets used to her new position.

### **ADJOURNMENT:**

With nothing further, **Mayor Chris Lain made a motion to adjourn at 9:12 P.M.**

**Minutes composed by Betsy Kinder, City Clerk.**