

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE
SAVANNA CITY COUNCIL IN THE CITY OF SAVANNA, CARROLL COUNTY,
ILLINOIS, ON TUESDAY, MARCH 12, 2019 AT 7:30 P.M. IN THE COUNCIL CHAMBERS AT
333 CHICAGO AVENUE, SAVANNA, ILLINOIS 61074**

CALL TO ORDER:

Mayor Chris Lain called the meeting to order on said date at 7:35 PM. Notice of the meeting was delivered to all Council members and posted at 333 Chicago Avenue, Savanna, Illinois in accordance with the State of Illinois Open Meetings Act.

PLEDGE OF ALLEGIANCE:

Mayor Chris Lain led the Council in the Pledge of Allegiance.

ROLL CALL / ESTABLISH QUORUM:

Mayor Chris Lain declared the establishment of a quorum with members in attendance Mayor Chris Lain, Christine Lee, Jeff Griswold, Samantha Ritchie, Nick Law, Pat Sanchez, and Roger Husband and Jim Friedenbach. Absent was Chris James. Non-members in attendance were News Media: Mike Nester, Michael Miller, and Colton Ostrum, Brienna Junk, Linda Grissinger, Officer Randy Craft, Police Chief Kevin Dimmick, Fire Chief Shawn Picolotti, Comptroller/Treasurer Sheryl Sipe, Public Works Superintendent John Lindeman, City Attorney Phil Jensen, and City Clerk Rhonda Weiss.

APPROVAL OF AGENDA:

Mayor Chris Lain asked for a motion to approve the agenda. **Samantha Ritchie motioned to approve the agenda as presented, seconded by Pat Sanchez.** All voting in favor, none opposed. Motion passed.

APPROVAL OF MINUTES:

Consideration of the Minutes of the February 26, 2019, Regular Meeting: After a brief review, **Samantha Ritchie made a motion to approve the minutes as written, seconded by Pat Sanchez.** All in favor, none opposed. Motion passed.

COMMITTEE REPORTS:

Personnel Committee 02-26-19: Chairman Christine Lee reported the Committee reviewed Police Chief Kevin Dimmick's recommendation to hire Randy Craft as a full-time police officer to fill one of the two vacant positions. Mr. Craft has been working part-time in the department since November 2018 and has 17 years of previous experience. After further discussion the Committee recommended hiring Randy Craft at the wage of \$21.86 per hour, which is at the 7 years step of the FOP Agreement, due to his previous years of experience. The Committee also recommended the starting wage of \$23.50 per hour for Brittany Hatteberg once she is appointed in May by the Mayor to replace Comptroller/Treasurer Sheryl Sipe who is retiring in June 2019. The \$23.50 starting wage includes any raise that will be given to employees for the new fiscal year in May. **Christine Lee motioned to approve the recommendation of the Personnel Committee to offer \$23.50 an hour to Brittany Hatteberg starting in May when appointed by Mayor Chris Lain, seconded by Pat Sanchez.** All voting in favor, none opposed. Motion passed. **Pat Sanchez motioned to approve the Personnel Committee Report, seconded by Nick Law.** All voting in favor, none opposed. Motion passed.

Finance Committee Meeting 3-05-19. Chairman Christine Lee reported the Committee met to continue preparing the budget for Fiscal Year 2019/2020. The Committee recommended

approval of **Five Requests of Funds** for equipment by Superintendent John Lindeman, all of which are budgeted for in the current budget: **Sewer Jetter Nozzle/Cutter for \$2,000 budgeted in the Sewer System improvement Fund #30 - (2) Chlorinators for \$4,000, Chlorine Booster Pump for \$2,000 and Drinking Water Test Meters for \$2,000 all budgeted in the Water System Improvement Fund #35 and a Pipe Locator for \$5,00 budgeted in both the Sewer System Improvement Fund #30 and Water Systems Improvement Fund #35 for \$2,500 each.** Christine Lee motioned to approve the Finance Committee's recommendation and purchase the five pieces of equipment up to the dollar amount budgeted for each, **seconded by Pat Sanchez.** All voting in favor, none opposed. Motion passed. **Pat Sanchez motioned, seconded by Samantha Ritchie to approve the Finance Committee Meeting report from March 5th 2019.** All voting in favor, none opposed. Motion passed.

Hotel/Motel Committee 03-06-19: Chairman Samantha Richie reported the Festival requirements will be finalized by a subcommittee of Samantha Ritchie and Kathy Christensen. The Committee reviewed the design of the rack cards and brochures and found a couple corrections to be made. Consultant Brienna Junk and Dianne Bausman from Blackhawk Waterways gave their monthly reports. The Financial Reports were reviewed and approved. The Committee reviewed and recommended payment of four invoices: Brienna Junk's invoice for February 2019 consulting hours in the amount of \$1,245, CD Card for the drone in the amount of \$69.54, River Valley Designs fresh flowers invoice in the amount of \$142 and Savanna Marketplace for dinner at Circa 1888 & a room at Ecology Inn both for the Valentine's Giveaway. The Committee finalized their Advertising Plan and figures for the 2019/2020 Budget. **Pat Sanchez motioned to approve the Hotel/Motel Committee Report, seconded by Nick Law.** All voting in favor, none opposed. Motion passed.

Building & Public Property/Health & Safety Committee 03-06-19: Chairman Jim Friedenbach reported the Committee approved the City owned vacant lots be declared surplus real estate and be advertised by for sale in local papers with a minimum bid of \$50. Bids for the City demolition of 811 N. Main Street were opened. Five bids were received and reviewed. The Committee recommended approval of the low bid from Law Excavating in the amount of \$5,600. Since this Committee meeting was held, the owners have contacted Superintendent John Lindeman and stated they will take care of demolishing the building and seek a reimbursement of funds through the City's demolition program. Bids for the IHDA demolition of 1025 Chicago Avenue, 1035 Chicago Avenue, 300 Webster Street and 715 Bowen Street were opened. Five bids were received and reviewed. The Committee recommended approval of the low bid from Law Excavating in the amount of \$45,610. Superintendent John Lindeman received an email from an attorney representing 715 Bowen Street requesting additional time for the property owner to correct the property deficiencies. After discussion the Council agreed to have the City Attorney, Public Works Superintendent John Lindeman and Mayor Chris Lain discuss the available option to the City and act on them so the City does not lose the IHDA Funds. **Christine Lee motioned to approve the Building & Public Property/Health & Safety Committee report, seconded by Pat Sanchez.** All voting in favor, none opposed. Motion passed.

Finance Committee 03-12-19: Chairman Christine Lee reported the Committee heard that the Hotel/Motel Committee did not include \$5,000 for Fireworks in their budget for the FY 2019/21020. After review and discussion the Committee recommended to the City Council to include a \$5,000 transfer from the Hotel/Motel Tax Fund #57 to the Fireworks Fund #59 in the FY 2019/2020 budget so that Savanna can hold their annual 4th of July fireworks, which will be held on Saturday, July 6th this year. After further discussion **Christine Lee motioned, seconded by Jeff Griswold that the \$5,000 transfer from the Hotel/Motel Tax Fund be included in the budget for FY 2019/2020.** All voting in favor, none opposed. Motion passed. The monthly reports for February

2019 and the 2018/2019 Budget Review were approved. The Committee reviewed the invoices for payment on Warrant #11 totaling \$251,348.16 and recommended payment. The Committee finished off the rest of their meeting reviewing and discussing the 2019/2020 budget. **Pat Sanchez motioned to approve the Finance Committee Report, seconded by Roger Husband.** All voting in favor, none opposed. Motion passed.

WARRANT #11:

Bills for February 2019 Totaling \$251,348.16: After review and recommendation for payment from the Finance Committee, **Christine Lee motioned to approve payment of Warrant #11 seconded by Pat Sanchez.** Roll Call Vote Aye: Nick Law, Roger Husband, Jim Friedenbach, Samantha Ritchie, Jeff Griswold, Pat Sanchez, & Christine Lee. Nay: None. Motion passed.

COMMUNICATIONS:

A letter was received by all the Council members from a concerned citizen, with no comments being made.

BIDS:

Demolition Bid Awards: 1025 Chicago Avenue, 1035 Chicago Avenue, 300 Webster Street, 715 Bowen Street. The Building and Public Property/Health & Safety Committee recommended awarding the low bid of \$45,610 for the demolition of these four properties to Law Excavating. Funding will come from the \$50,000 IHDA Grant. **Pat Sanchez motioned to award the demolition bid of three properties 1025 Chicago Avenue, 1035 Chicago Avenue and 300 Webster Street to Law Excavating, seconded by Roger Husband.** Roll call Vote Aye: Pat Sanchez, Nick Law, Roger Husband, Jim Friedenbach, Christine Lee, Samantha Ritchie, and Jeff Griswold. Nay: None. Motion passed. From the discussion under the Building and Public Property/Health & Safety Committee the Attorney, Mayor and Public Works Superintendent will follow through with the attorney representing the property owners of 715 Bowen Street as soon as possible so that the IHDA funds are not lost.

MONTHLY REPORTS:

Financial, Police, Fire, Public Works for February 2019: No reports were received for Fire or Public Works. Chief Kevin Dimmick pointed out that Lt. Meeker made a substantial drug bust when he made a vehicle stop last week. After review, **Christine Lee motioned to approve the Financial and Police monthly reports for February 2019, seconded by Roger Husband.** All voting in favor, none opposed. Motion passed.

UNFINISHED BUSINESS:

None for Review.

NEW BUSINESS:

Hiring Police Officer: The Personnel Committee recommended hiring part-time Officer Randy Craft to fill the vacant full-time position starting March 18, 2019 at a starting wage of \$21.86 per hour, which is at the 7 year step of the FOP agreement. **Christine Lee motioned to hire Officer Randy Kraft at \$21.86 per hour, seconded by Jeff Griswold.** Roll Call Vote Aye: Roger Husband, Jim Friedenbach, Christine Lee, Samantha Ritchie, Jeff Griswold, Pat Sanchez, and Nick Law. Nay: None. Motion passed. Chief Kevin Dimmick then introduced Officer Randy Craft to the Council.

CITIZENS, COMMITTEE MEMBERS:

Linda Grissinger thanked the City for the clean-up of T & L Auto, but stated the boat sitting on South Sixth Street is still there. Chief Kevin Dimmick stated the boat is in the process of being

moved and will be gone shortly.

Roger Husband wanted to make sure the City is preparing for impending flooding on the river. Mayor Chris Lain stated that on Thursday a meeting is scheduled with the Emergency Management Service to discuss the flooding.

Samantha Ritchie stated Cassie Wurster was recently hired as the new Chamber Director.

Mayor Chris Lain reminded everyone of the St. Patrick's Day Pub Crawl this Saturday, March 16th. Rides will be provided by Servant Leadership Students from the West Carroll High School.

John Lindeman stated tree removal has begun on Wacker Road.

Chief Picolotti reminded everyone the Rotary Fish Fry is scheduled for Friday, March 22nd at the Fire Station.

Christine Lee reminded everyone that the West Carroll Blood Drive is scheduled for Friday, March 15th.

Chief Dimmick wanted to welcome Officer Randy Craft.

ADJOURNMENT:

With nothing further, **Mayor Chris Lain made a motion to adjourn at 8:48 pm.**

Minutes composed by Rhonda Weiss, City Clerk.